

Pettis County Courthouse Building and Grounds Reservation Form

Person or group making reservation:

Name _____
Address _____
Phone _____

Date and Time of Event: _____

Schedule and Type Activities Planned: _____

General conditions of agreement:

- 1.) Because of shallow ground sprinkler system, vehicles, trailers, or anything else that might be driven into the lawn such as tent stakes are not allowed.
- 2.) A **\$100** fee will apply if the courthouse is used before or after normal hours or on a holiday when the courthouse is normally closed and a county employee is "on the clock" and is required to open, close, or clean up.
- 3.) The person making the request is responsible for any damage to county property, agrees to clean up the area(s) used, and to leave it in a tidy condition.

I agree to the above conditions.

Signature

Accepted and approved by the Pettis County Commission on: _____

Eastern Commissioner

Presiding Commissioner

Western Commissioner