

Online Marriage License Application Process

After the online application is completed

Both Parties must appear together in the Recorder's Office

Monday through Friday 8:30am – 4pm.

- Missouri law bars the marriage of individuals **21 or older to anyone younger than 18.**
- If either party has been married before they must know the month & year that the previous marriage ended.
- Present a **valid, picture ID issued by the United States of America** and provide Social Security number.
- Pay fee of **\$60.00 cash (NO \$100 dollar bills)** or **\$62.00** if paid with Credit/Debit card.
- Give the license to the person performing the ceremony **before the wedding.**
- Have a ceremony performed within 30 days from the date of issuance in the State of Missouri.
- NOT be related to each other through and including first cousins.

If either party is younger than 18, a custodial parent/legal guardian must be present to give consent to the application. The parent/legal guardian must provide a valid ID. *(\$1.00 additional fee to be paid at the time of application for each parental consent). **A birth certificate or court document naming the custodial parent or legal guardian must be presented at the time application is made.** If both parents have custodial custody both parents must be present. Missouri law prohibits marriage licenses being issued if either party is younger than **16**.

Unused Marriage License

If the license is not used, the marriage license must be returned to the Recorder's office. If the marriage license is lost or destroyed before the marriage ceremony you must reapply.

Return and Record of Marriage

The person performing the ceremony is required by law to return the completed license to the Pettis County Recorder of Deeds office, in person or by mail, within 15 days of the ceremony.

- ❖ **If the Officiant, (the person who signs the marriage license), does not have an established relationship with the Recorder's Office they must provide proof they are qualified to officiate a marriage ceremony in the State of Missouri. A copy of their certificate must be in the Recorder's Office before marriage license is signed.**

A certified copy of your marriage license will be mailed to your address when the original marriage license, filled out correctly and signed, is returned by the person who performed the ceremony, to the Recorder's Office.

For questions concerning the Marriage License Application Process call 826-5000 ext 422

For information about having a Pettis County judge officiate your marriage ceremony, go to

<https://pettiscomo.com/courts-division5/>